

## Property Description Locator

Date \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

☐ House ☐ Duplex ☐ Fourplex ☐ Condo ☐ Townhome ☐ Apartment # \_\_\_\_\_

Year built: \_\_\_\_\_ Estimated Sq. Ft \_\_\_\_\_

Rent: \_\_\_\_\_ Deposit: \_\_\_\_\_ Move in Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_

Bedrooms \_\_\_\_\_ Bath: \_\_\_\_\_ Half Bath: \_\_\_\_\_ Garage: \_\_\_\_\_ **OTHER:** \_\_\_\_\_

**On-site Utilities:** ☐ none ☐ water ☐ sewer ☐ electricity ☐ gas **OTHER:** \_\_\_\_\_

**Utilities Paid:** ☐ none ☐ water ☐ sewer ☐ electricity ☐ gas **OTHER:** \_\_\_\_\_

**Pets Allowed?** ☐ Yes ☐ No Kind of pet allowed: ☐ Dog ☐ Cat **Pet Deposit:** \_\_\_\_\_

**Who takes care of lawn care?** ☐ Tenant ☐ Owner other \_\_\_\_\_

**Who takes care of pest control?** ☐ Tenant ☐ Owner other \_\_\_\_\_

**Appliances:** ☐ central A/C ☐ gas heat ☐ electric heat ☐ window units ☐ dishwasher ☐ garbage disposal

☐ microwave ☐ electric range ☐ gas range ☐ refrigerator ☐ electric oven ☐ gas oven

☐ electric water heater ☐ gas water heater ☐ w/d included ☐ w/d connection ☐ on site laundry mat

**Other** \_\_\_\_\_

**Interior Amenities** ☐ fireplace ☐ carpet ☐ ceramic tile ☐ hardwood floor ☐ laminate wood ☐ linoleum

☐ Security System

**Other:** \_\_\_\_\_

**Outside Amenities** ☐ covered parking ☐ pool ☐ shuttle route ☐ yard ☐ fenced yard

☐ patio ☐ fenced patio ☐ deck ☐ storage shed ☐ sprinkler system ☐ Septic system ☐ Propane Tank

**Other** \_\_\_\_\_

**Restrictions & Encumbrances:** ☐ HOA Rules and Regulations (attached) **Other:** \_\_\_\_\_

### **Special Provisions:**

### **Utilities:**

- ☐ Bryan Texas Utilities (BTU) \* 979-821-5700 \* 205 East 29<sup>th</sup> St. Bryan \* [www.btutilities.com](http://www.btutilities.com)
- ☐ College Station Utilities (CSU) \* 979-764-3535 310 Krenok Tap Rd \* CS \* [www.cstx.gov](http://www.cstx.gov)

### **Water:**

- ☐ Wellborn Water \* 979-696-9799 \* P.O. Box 250 \* Wellborn \* [www.wellbornsud.com](http://www.wellbornsud.com)
- ☐ Wickson Water \* 979-589-3030 \* 8770 E. Highway 21 \* Bryan \* [www.wicksoncreek.com](http://www.wicksoncreek.com)

### **Gas/Propane:**

- ☐ Atmos Energy \* 800-460-3030 \* 297 N. Earl Rudder Freeway \* [www.atmosenergy.com](http://www.atmosenergy.com)
- ☐ Propane

**RECEIVED KEY** from Owner: Yes ☐ No ☐

**Tenant Information:**

**Current Tenant Lease End Date:** \_\_\_\_\_

**Contact information to Show**

Name \_\_\_\_\_ Ph# \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Ph# \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Ph# \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Ph# \_\_\_\_\_ Email \_\_\_\_\_

**Lease Terms**

Owner Name on lease: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Make Checks payable to: \_\_\_\_\_

Email for Tenant: \_\_\_\_\_

Address to mail or deliver payment: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rent Due on the \_\_\_\_\_ Late after the \_\_\_\_\_

Late Charge First day \_\_\_\_\_ Everyday there after \_\_\_\_\_ NSF or Stop Charge \_\_\_\_\_

Rules and Regulation ☐ YES ☐ NO (ATTACH)

Any other attachments to be added to lease: \_\_\_\_\_

**Owner has examined the information contained in this profile sheet and warrant that the information contained herein is true and correct to the best of their knowledge.**

Owner's Signature: \_\_\_\_\_

Phone # \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_